

## **Routing and Approval Assignment Request**

This is a request to	o: ☐ Add New Assign	nment 🔲 Update Assig	gnment $\square$ Ren	nove All Assignments
Part 1. Identification	on Information (please print c	learly)		
Full Name:				
E-Mail Address:				
Intramural Address:				
Penn ID #:				
that I am responsible	ss to PennERA is for my exclus for any work that is done within dentiality of University informat	the PennERA application usir		
Required Signatures	\$			
School/Center Access	Administrator		Date:	
NOTE: If email is rec and pen/ink signature	eived from the School/Center A is not required.	ccess Administrator with appr	oval, this form can be	accepted electronically
Part 2. Proposal Ro	outing and Approval Path Inc	lusion (please include ORG	(s) by number or Pa	rent)
Add Remove	ORG /ORG Parent	Departmental Approver	School Approver	<u>University Approver</u>

Please return this form via email from School/Center Access Administrator to PennERAhelp@lists.upenn.edu.