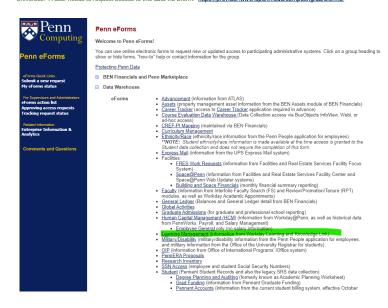Hello,

I hope that all of you are well. Displayed below please find information/ frequently asked questions related to the NSF Training Requirement: **Responsible and Ethical Conduct of Research Training.**

1. Where should an Investigator/individual go to take the training to satisfy this requirement? The training module is available in Workday: Here is the link to the training:
https://www.myworkday.com/upenn/learning/course/98887b7ecf6110010fa5e6b4cfd30000?type=9882927d138b100019b928e75843018d

2. When a project is placed in an "RCR Pending" increment status, is there a notification that goes out to the PI or Department that the award is in "suspense. No- ORS is not sending out notifications. BA/grants managers can identify the PennERA records that have increments assigned a Status of RCR Pending by running the Business Objects report titled: RCR Pending by ORG range

3. How is this requirement affecting advance accounts or account continuations? If the RCR Training requirement is not met, does that mean that the advance account or account continuation are put on hold. If the Advance account has already been created in PennERA (increment with an advance account status) then Operations will change the increment status from Advance account to RCR Pending when the agreement is received from NSF. Unfortunately, the AWARD/FUND/Account number already exist so spending can still occur, but revenue and invoicing will not be processed in BEN (GL and BBR (BEN Billing and Receivable system). Moving forward if this training has not yet been completed by the PI ad Key Personnel, ORS will NOT create the Advance account when requested until the training is completed.

4. Reporting related to this training and account setup process: ORS has created a report using the PennERA and Learning Management Universes in the Data Warehosue. To run the report a user required access to both Universes. A user needs to request access to this data via Eform. https://provider.www.upenn.edu/computing/da/eforms/

Reports have been added to the Public Folder:

The name of the reports are:

"RCR_NSF Training Status" : run by inst # to identify Personnel that have not completed the RCR training

RCR_NSF_Training Stat by Trainee as of 8/6/2024

Preferred Last Name (WDLUser)	Preferred First Name (WDLUse	Penn ID (WDL User)	Course Number (WDLLnHist)	Completion Status (WDLLnHist)	Completion Date And Time (WDLLnHist)	Course Title (WDLLnHist)
			Count			

Key Personel who have not done training			
Name (INV)	Penn Id (INV)	Investigator School Desc (INV)	Investigator Org Desc (INV)
DELMELLE,ELIZABETH	87022364	Weitzman School of Design	City Planning

Enter value Institution No (1)

RCR Pending by ORG range: lists all the PennERA records/Increments with a status = RCR Pending for an ORG:

Prompts
2 Prompts

Summary ∨ Pending FCOI List ∨ Pending FCOI Inv List ∨

Type a formula

Prompts

ORG Low (1)
Mandatory
ORG High (1)
Mandatory

Institution No (PROP)	Proposal Status (PROP)	Award Date (INCR)	Prj Start	Prj End	ORG	Increment Status (INCR)	Department	Sponsor Description (PROP)	Program Type (PROP)	Instrument Type (PROP)
10091880	Awarded	7/31/24	7/1/23	6/30/25	3308	RCR Pending	City Planning	UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE	Upenn - Research	Grant
10095143	Awarded	7/25/24	8/15/24	7/31/27	0710	RCR Pending	Business Econc	NATIONAL SCIENCE FOUNDATION	Upenn - Research	Grant
10095451	Awarded	8/5/24	9/1/24	8/31/29	1305	RCR Pending	Materials Scienc	NATIONAL SCIENCE FOUNDATION	Upenn - Training	Grant
	3									

Please let me know if you have any questions or concerns or if I can help with anything else.

Have a great day,

Keith